
EXTERNAL ADVERTISEMENT: VACANT POSITION

APPLICATIONS ARE INVITED FROM SUITABLY QUALIFIED CANDIDATES FOR THE FOLLOWING POSITION:

INFRASTRUCTURAL DEVELOPMENT

POSITION	:	MANAGER ELECTRICAL SERVICES
POST LEVEL	:	TASK GRADE 16
DURATION	:	PERMANENT
REMUNERATION	:	(R724 838.46 – R940 900.78) PER ANNUM
REF NO	:	MNQ/ES/MES/2026/18

MINIMUM REQUIREMENTS:

- ❖ Grade 12.
- ❖ Valid Driver's licence: Code B.
- ❖ Degree /BTech in Electrical Engineering.
- ❖ Certificate in Project Management.
- ❖ 3 to 8 years of relevant experience, including a minimum of 3 years in a managerial position responsible for the management of capital and operational electrical infrastructure programmes in a municipal environment. Post-registration will be considered an added advantage.

SCOPE AND KNOWLEDGE OF THE WORK:

Manages professional teams and complex Electrical engineering functions; work independently; and supervise and mentor Electrical engineering personnel.

FUNCTIONAL AND CORE COMPETENCIES:

- ❖ **Planning:** oversee and evaluate the planning of complex engineering projects, integrates infrastructure planning with broader development planning, integrate IDP and spatial planning initiatives into specific project requirements.



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- ❖ **Attention to detail:** monitor projects and programmes, check against standards and regulations and sign off on documents, accurately review documents.
- ❖ **Operations and maintenance:** manage department and establish rules and procedures for operations and maintenance, apply asset management and asset lifecycle principles to develop capital programme for modifications, upgrades and renewals. Develop budget for capital works, operations and maintenance.
- ❖ **Interpersonal skills:** ability to be both direct and forthright as well as diplomatic and tactful. Awareness of how people and the municipality function,

KEY PERFORMANCE AREAS:

- ❖ Participate in development process of the Integrated Development Plan (IDP) and commenting on the applicability of specific operational key performance indicators.
- ❖ Participate in the development of the Service Delivery and Budget Implementation Plan (SDBIP) for the section to ensure that the planning is aligned to Department's strategic objectives and priorities.
- ❖ Contribute on formulated plans and strategies that align with current programs in the municipality to achieve desired short-term objectives.
- ❖ Manage and control the professional, technical and operational outcomes associated with functions related to electrical maintenance.
- ❖ Monitor procedures that administer contracts and the processing of completion certificates, verify outcomes prior to approving payment certificates.
- ❖ Manage and control the capital and operational budget of the section to ensure effective and efficient functioning within budgetary constraints of Council.
- ❖ Define and adjust the key performance indicators, job design and role boundaries of personnel against service delivery requirements.
- ❖ Verified experience in project scheduling, documentation.
- ❖ Identify, recommend and guide stakeholder engagement and collaboration opportunities to reach directorate and municipal objectives.
- ❖ Manage the key performance areas and specific outputs associated with the Electrical Services Division.
- ❖ Provide guidance and advice on the formulation of proposals and design concepts.



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- ❖ Oversee contract administration and ensuring legal and procedural compliance in project implementation.
- ❖ Lead the project management of medium to complex electrical infrastructure development programme with medium to high impact.
- ❖ Ensure all electrical programmes are executed in line with approved terms, specifications, cost frameworks, timelines, and quality standards.
- ❖ Align project execution with the Municipality's Integrated Development Plan (IDP).
- ❖ Monitor progress, identifying risks, and implementing corrective actions to ensure the successful delivery of electrical infrastructure projects.

ADDITIONAL INFORMATION:

- ❖ Candidates will be subjected to screening, vetting and verification of qualifications.
- ❖ The successful candidate will be required to sign an employment contract, a performance agreement, Job description and a disclosure of financial interest.

INSTRUCTIONS TO APPLICANTS:

Interested candidates must please fill the application form completely and accurately, the form is obtainable from www.mnquma.gov.za and at Recruitment office – Tiyo Soga Building_ Mnquma Local Municipality together with CV, certified original ID copies and qualifications, original certified copies not older than six (06) months for the attention of Ms V. Mviko Director Corporate Services: Mnquma Local Municipality, P.O. Box 36, Butterworth, 4960 or hand deliver at Recruitment office_Tiyo Soga Building, no 61 Top Blyth Street Butterworth.

NB: Failure to comply with the above instructions will result in disqualification of your application.

Late, faxed and emailed applications will not be considered.

For enquiries you can call the HR Office @ **047 050 1136/1120** during office hours.



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The closing date for applications is 07 October 2026 at 16:30.

DISCLAIMER:

- ❖ Mnquma Local Municipality is an equal opportunity employer and is committed to the provisions of the Employment Equity Act No 55 of 1998 for the advancement of previously disadvantaged groups, people from designated groups are encouraged to apply.
- ❖ In terms of the approved Employment Equity Plan, the targeted group for this position is African Male or African Female.
- ❖ By submitting your application for a position at the Mnquma Local Municipality, you are consenting that the personal information submitted as part of your application may be used for the purposes of the Recruitment and Selection and related processes.
- ❖ The Municipality reserves the right not to make an appointment.
- ❖ Any misrepresentation or failure to disclose material information on the application will automatically disqualify your application.
- ❖ You also consent to the following risk checks should your application be shortlisted: Credit Record, CV validation, Employment record verification, Criminal check, and Identity validation.

NB. Only short-listed candidates will be contacted and if you are not contacted within six weeks after the closing date you may regard your application as unsuccessful.


MR S. MAHLASELA
MUNICIPAL MANAGER

DATE **MNQUMA
LOCAL MUNICIPALITY**
17 SEP 2026