

EXTERNAL ADVERTISEMENT: VACANT POSITION

**APPLICATIONS ARE INVITED FROM SUITABLY QUALIFIED CANDIDATES FOR THE
FOLLOWING POSITION:**

INFRASTRUCTUREAL DEVELOPMENT

POSITION	:	ROADS FOREMAN
POST LEVEL	:	TASK GRADE 09
DURATION	:	PERMANENT
REMUNERATION	:	(R280 718.85– R364 377.59) PER ANNUM
REF NO	:	MNQ/CS/RFM/2026/17

MINIMUM REQUIREMENTS:

- ❖ Grade 12.
- ❖ 02 years' work experience.
- ❖ Valid Driver's Licence code 10
- ❖ N6 in Civil Engineering from a recognised institution of higher learning.

SCOPE AND KNOWLEDGE OF THE JOB:

Ability to supervise a large or major work team or a number of small teams performing a greater variety of work; Responsible for the deployment and control of the necessary equipment, tools, machinery, plant and vehicles to undertake the work, Responsible for the progress and completion of the job. Performs general administrative duties; and Works independently within a works / maintenance program and with regular report-backs to a Superintendent / Manager.

FUNCTIONAL AND CORE COMPETENCIES:

- ❖ **Task Management:** Plan, manage, monitor and evaluate specific activities in order to deliver the desired outputs and outcomes.
- ❖ **People Management:** Manage and encourage people, optimise their outputs and effectively manage relationships in order to achieve municipal goals.



Mnquma Local Municipality * 61 Blyth Street * Butterworth * 4960

Postal Address: * PO Box 36 * Butterworth * 4960

- ❖ **Workplace Safety:** Tel: (047) 050 1100 * www.mnquma.gov.za The ability to assess the needs of employees and linking that to the municipality's policies on health, safety and wellness.

KEY PERFORMANCE AREAS:

- ❖ Communicating instructions and discussing scheduled priorities of activities to be conducted on site and clarifying specific requirements for allocation and execution of work.
- ❖ Providing informal coaching to address need identified.
- ❖ Process leave submitted by subordinate for approvals by manager.
- ❖ Monitoring cleaning of paved surfaces, side drains, manholes, pipes and canals.
- ❖ Communicating the laying of stormwater pipes and paving, installation of concrete bollards, stormwater inlet covers and erection of roads signage.
- ❖ Monitoring construction material and usage.

INSTRUCTIONS TO APPLICANTS:

ADDITIONAL INFORMATION:

- ❖ Candidates will be subjected to screening, vetting and verification of qualifications.
- ❖ The successful candidate will be required to sign an employment contract, a performance agreement, Job description and a disclosure of financial interest.

INSTRUCTIONS TO APPLICANTS:

Interested candidates must please fill the application form completely and accurately, the form is obtainable from www.mnquma.gov.za and at Recruitment office – Tiyo Soga Building_ Mnquma Local Municipality together with CV, certified original ID copies and qualifications, original certified copies not older than six (06) months for the attention of Ms V. Mviko Director Corporate Services: Mnquma Local Municipality, P.O. Box 36, Butterworth, 4960 or hand deliver at Recruitment office_ Tiyo Soga Building, no 61 Top Blyth Street Butterworth.

External Advert: Roads Foreman



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NB: Failure to comply with the above instructions will result in disqualification of your application.

Late, faxed and emailed applications will not be considered.

For enquiries you can call the HR Office @ 047 050 1136/1120 during office hours.

The closing date for applications is 07 October 2026 2026 at 16:30.

DISCLAIMER:

- ❖ Mnquma Local Municipality is an equal opportunity employer and is committed to the provisions of the Employment Equity Act No 55 of 1998 for the advancement of previously disadvantaged groups, people from designated groups are encouraged to apply (Disabled African male or female are encouraged to apply).
- ❖ By submitting your application for a position at the Mnquma Local Municipality, you are consenting that the personal information submitted as part of your application may be used for the purposes of the Recruitment and Selection and related processes.
- ❖ The Municipality reserves the right no to make an appointment.
- ❖ Any misrepresentation or failure to disclose material information on the application will automatically disqualify your application.
- ❖ You also consent to the following risk checks should your application be shortlisted: Credit Record, CV validation, Employment record verification, Criminal check, and Identity validation.

NB. Only short-listed candidates will be contacted and if you are not contacted within six weeks after the closing date you may regard your application as unsuccessful.


MR S. MAHLASELA
MUNICIPAL MANAGER

External Advert: Roads Foreman

MNQUMA LOCAL MUNICIPALITY	
DATE	<u>17 SEP 2026</u>
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